



Company Website: <http://www.semifreddis.com/>

Job Title: Maintenance Supervisor

Company: Semifreddi's

Department: Maintenance - Engineering

Location: Alameda, CA

Employee Type: Full-time, Hourly

REPORTS TO: DIRECTOR OF ENGINEERING

POSITION SUMMARY -

Family-owned Semifreddi's Bakery is in search of a full time **Maintenance Supervisor**. The primary purpose of this position is to oversee ongoing projects and daily activities to ensure their timely and efficient completion. This person will assist in directing daily activities of all assigned maintenance personnel and assist the Plant Engineer with improving manufacturing efficiencies for Semifreddi's. This position will provide support to the Engineer by performing the following duties personally and through subordinate staff. Hands-on support is required, may require long hours and a variable work schedule at times, as needed.

ESSENTIAL DUTIES AND RESPONSIBILITIES –

- Ensure repairs, maintenance, and installation of machines, tools and equipment for 24/7 production operations
- Perform maintenance and repairs on motors, hydraulic and pneumatic components, conveyor systems, and production machines as needed.
- Review work requests to determine work priorities. Generate work orders.
- Maintain parts and material inventory.
- Drive continuous improvement of the Preventative Maintenance program.
- Maintain a safe, clean and organized maintenance shop.
- Oversee plant Tool Control program.

SUPERVISORY RESPONSIBILITIES –

- Lead and develop plant maintenance staff.
- Responsibilities includes but not limited to assisting in planning, assigning, and directing work; provide constructive feedback to direct reports; appraise performance; reward and discipline employees; interview, hire, and train employees; address complaints and work with human resources to resolve issues.

EDUCATION and/or EXPERIENCE –

- 3+ years of maintenance related experience in a manufacturing environment including electrical, electronic, pneumatic and hydraulic systems repair.
- Minimum 1-3 years of leadership experience supervising a team of 3-5 employees.
- Experience with CMMS (Computerized Maintenance Management Software).
- Familiarity with industrial electrical systems.
- High school diploma or GED is required. Technical school training in maintenance area is highly desired.

LANGUAGE SKILLS -

- English proficiency: ability to read, analyze, and interpret general business periodicals, professional journals, technical manuals, or governmental regulations.
- Ability to effectively present information and respond to questions from groups of managers, vendors and customers.
- Ability to write reports, business correspondence, and procedure manuals.

MATHEMATICAL SKILLS -



- Ability to work with mathematical concepts such as fractions, percentages, ratios, and proportions to practical situations.

COMPENSATION & BENEFITS –

- Competitive starting wage, commensurate with experience, with future professional growth opportunities.
- Excellent benefits after 90 day introductory period including: comprehensive medical, dental & life insurance plan and paid time off.
- 401K, employer match, profit sharing, safe harbor, cash bonus eligibility and paid holidays after one year.
- Free loaf of bread at the end of each work day.
- Friendly, motivating and productive work environment!

If you are interested in this position or would like to learn more, please contact us at careers@semifreddis.com.

Be sure to send a cover letter and resume if you would like to be considered for this amazing opportunity!